

# TERMS & CONDITIONS (DRIVER GUIDES)

## 1 APRIL 2024 - 31 MARCH 2025

### FEES

The fees listed are an illustrative guide to the rates that members of the British Guild of Tourist Guides are likely to charge. Fees will vary to reflect variables such as length and timing of the tour, type of tour and the specialisations of the guide. Additional fees that apply to Driver Guides include:

**EXTENDED TOURING TRANSFERS:** from/to stations, airports, ports, theatres etc from £735

**EXTRA HOURS:** FROM £81 PH

**EXTRA MILES:** FROM £1.72 PER MILE

**SITE ENTRANCE FEES:** AT COST

**FOREIGN LANGUAGE SUPPLEMENT (FULL DAY):** FROM £58

**FOREIGN LANGUAGE SUPPLEMENT (HALF DAY):** FROM £35

**GUIDE'S OVERNIGHT COSTS (DINNER, B&B):** £160 PER NIGHT

### TERMS OF PAYMENT - WITHIN 21 DAYS

Guides will present an itemised invoice and have expenses receipts attached where appropriate. Full settlement is usually expected within 21 days of the invoice being submitted. From time to time, guides may agree additional Terms & Conditions with clients.

### CANCELLATION CHARGES

In the event of cancellation, clients should expect to pay the following cancellation charges:

- **15 days or more by negotiation**
- **14-8 days 50%**
- **7-2 days 75%**
- **Less than 48 Hours 100%**

Where a guide has received payment in advance, either in part or in full, and is unable to fulfil the engagement the client should contact the guide to discuss repayments or a replacement guide.

### RECORDINGS

Guild members reserve the right to decline to be filmed, videoed or recorded during their work.

### CHILDREN

Children under 17 must be accompanied by a responsible adult at all times unless by prior agreement.



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